

1. Definitions of the Bye-laws.

Bye-laws are secondary to and supportive to the Statutes, and cannot contradict Statutes (Statute A5). The purpose of Bye-laws is to govern the detailed interpretation of the Statutes, and set rules for subjects that the Statutes do not deal with. They can be altered more easily and more frequently than the Statutes, as conditions change, or experience is gained.

2. President, President-Elect and Past-President.

The Union will have a President who will be an outstanding soil scientist of international standing. If feasible, IUSS appreciates where the President has financial support from their institution or National Member. The President will serve for two years with the role of providing scientific leadership and representing the Union at international meetings. The President-Elect must serve in this role for a period of two years providing support to the President on the organisation and management of the scientific activities of the Union. After two years, the President-Elect will succeed to the role of President. After two years as President, they will succeed to the role of Past-President and serve in this capacity for two years. The President-Elect and the Past-President will support the President in running of the Union.

2.2 Duties of the President

The President is the public face of the Union, represents IUSS in meetings (e.g., ICSU, UN bodies, national academies) and other fora; attends National Soil Science meetings; articulates the value and importance of soils and the discipline of soil science; presents public statements (including press releases) which are agreed by the Union; deliver the IUSS awards and prizes at the WCSS, and is responsible for the implementation of the IUSS Strategic Plan.

2.3 Duties of the President-Elect

The President-Elect is the first deputy of the President, is responsible for fund raising, plays a key role in outreach with the Unions within ISC, among Member Societies and to the wider community, and is a member of the Budget and Finance Committee.

2.4 Duties of the Past-President

The Past-President is the second deputy of the President, is the IUSS liaison with the organizing committee of the next WCSS (principally with the Vice-President (Congress)) and serves as a link within the President's Committee to the Centenary Project in 2024 and for future projects. The Past-President chairs the Research Forum.

3. Vice-President (Congress).

The role of the Vice-President (Congress) is to lead the National Committee of the host country for the World Congress of Soil Science (WCSS), providing leadership in the development of the scientific programme and the logistical aspects of the WCSS. The host country will nominate a person who will be confirmed by Council. In addition, the Vice-President (Congress) will be a member of the President's Committee. The Vice-President (Congress) serves from the end of the preceding Congress to the end of the Congress for which he/she is elected.

4. IUSS Strategic Plan

The President and the President's Committee (Statute D) are responsible for drafting the IUSS Strategic Plan. The Strategic Plan must be refreshed at least every four years; the President will determine if a more frequent review is required based on the progress made against objectives and the changing landscape in which IUSS and its members are working. The Strategic Plan will be presented to the Executive Committee for discussion, enrichment and final drafting by consensus. The Strategic Plan must be approved by the Executive Committee by a simple majority; it will then be presented to the Council for its approval at their meeting. The Strategic Plan forms a major part of the IUSS Council Policy.

5. Divisions, Commissions, Working Groups, and Standing Committees.

The Secretary maintains an up-to-date list of the full Scientific Structure at all times. Changes will be published in the Bulletin or on the IUSS website as soon as possible.

5.1 Divisional Structure.

The Divisions are:

- D1. Soils in Space and Time
- D2. Soil Properties and Processes
- D3. Soil Use and Management
- D4. The Role of Soils in Sustaining Society and the Environment

5.2 Organization of the Scientific Structure.

D1. Soils in Space and Time

- C1.1 Soil Morphology and Micromorphology
- C1.2 Soil Geography
- C1.3 Soil Genesis
- C1.4 Soil Classification
- C1.5 Pedometrics
- C1.6 Paleopedology

D2. Soil Properties and Processes

- C2.1 Soil Physics
- C2.2 Soil Chemistry
- C2.3 Soil Biology
- C2.4 Soil Mineralogy
- C2.5 Soil Physical/Chemical/Biological Interfacial Reactions

D3. Soil Use and Management

- C3.1 Soil Evaluation and Land Use Planning
- C3.2 Soil and Water Conservation
- C3.3 Soil Fertility and Plant Nutrition
- C3.4 Soil Engineering and Technology
- C3.5 Soil Degradation Control, Remediation, and Reclamation
- C3.6 Salt Affected Soils

D4. The Role of Soil in Sustaining Society and the Environment

- C4.1 Soil and the Environment
- C4.2 Soil, Food Security, and Human Health
- C4.3 Soil and Land Use Change
- C4.4 Soil Education and Public Awareness
- C4.5 History, Philosophy, and Sociology of Soil Science

5.3 Approved Working Groups.

Division 1:

- Cryosols
- Digital Soil Mapping
- Global Soil Map
- Proximal Soil Sensing
- Soil Information Standards
- Soil Monitoring
- Universal Soil Classification
- World Reference Base
- International Soil Judging Contest

Division 2:

- Critical Zone System
- Soil Modeling Consortium

Division 3:

- Acid Sulphate Soils
- Forest Soils
- Land Degradation
- Modelling of Soil and Landscape Evolution
- Paddy Soils
- Soils of Urban, Industrial, Traffic, Mining and Military Areas (SUITMA)

Division 4:

Cultural Patterns of Soil Understanding Young and Early Career Scientists

Divisions, Commissions and Working Groups, with their Chair and Committees are defined in Statutes G1-G8, H1-H4, and J1-J4. The titles of the Divisions and the duties and functions of the Divisional Chair and Committees are defined in the Bye-laws. The duties and functions of the Commission and Working Group Chair are also defined in the Bye-laws.

5.4 Duties and functions of Divisional Chair and Committees.

Supervisory.

Their task is to ensure that the Division and its Commissions and Working Groups (if any) operate effectively and with appropriate activity; they collaborate in an interdisciplinary manner amongst themselves and with other Divisions or parts thereof; they organize appropriate scientific meetings between IUSS World Congresses, alone or in collaboration; and they collaborate with Congress Committees and other relevant parts of the IUSS. The Division Chair must ensure that Commissions complete annual reports and that a summary report is sent to the Secretary for publication in the Bulletin or on the IUSS website with a copy to the Executive Committee. This report must be completed by January 30 each year (Statute G7).

Strategic.

Their task is to be proactive considering wider changes in relevant sciences, make necessary changes in the Divisional structure through the Executive Committee and Council, and to address other initiatives. They must also ensure appropriate links and collaborations with related but non-IUSS science bodies.

Representational.

The task of the Divisional Chair is to represent the members and component bodies of the Division to and in Council and the Executive Committee. The Divisional Chair and Divisional Committee must ensure that the Council and the Executive Committee are well informed, and that the interests of the Division are well served. They must also help in representing Soil Science to a wide external audience.

Organizational.

Their task is to maintain good contact with the President's Committee and Executive Committee of IUSS, and to ensure that the Divisions play their part in the general activity of the IUSS, including the organisation of Soil Congresses, the provision of assistance to soil science in developing countries, and any other initiatives. They are accountable at the end of each year directly to the President's Committee. The Divisional Committee is responsible for the allocation of the funding given yearly by the IUSS and must report its use to the treasurer and to the Standing Committee of Finances.

Divisional and Commission Prizes.

Divisions may establish and bestow prizes and awards within their disciplines to soil scientists of great distinction and international reputation, within their respective Division or its Commissions. These will be recognized at the World Congress of Soil Science.

5.5 Duties and functions of Chair and Committees of Commissions.

These are defined in Statute H1 and H2. It is the function of Commissions to organise meetings of all types, as agreed with the Divisional Committees, to maintain contact with members, and to collaborate with other Commissions. They must also take a full part in running the Divisions, particularly as Commission Chair are members of the Divisional Committees. Joint Commissions between two or more Divisions are possible. Respective Chair of Joint Commissions would then be representatives on respective Divisional Committees. The Chair must complete an annual report and send it to their respective Division Chair. Reports must be completed by December 30 of each year. Division and Commission chairs must set out what they will be working on within the framework of the IUSS Strategic Plan from the beginning of their mandate so that there is an objective way of evaluating their activity. Commission and committee members must attend meeting calls and actively participate in carrying out the agreed work with the Division chair. An inactive Commission Chair may be removed from their position by the IUSS President.

5.6 Duties and functions of Chair and Vice-Chair of Working Groups.

These are defined in Statute J1 and J2. The duties and functions are to ensure that each Working Group is properly established and has membership in at least one Division. Each Working Group must hold at least one meeting between consecutive WCSS and show an appropriate level of scientific activity. It must provide an annual report on its past and future activities to the Divisional Chair(s) before December 30.

5.7 Standing Committees.

These are defined in Statute F1. Council sets up a Committee when it feels that it is likely to need advice or supporting work on a given subject indefinitely into the future. The Executive Committee will review the nominations for Standing Committee membership received from Members and present a list of approved Standing Committee Members to Council for approval. The Council appoints the Committee Members.

The Executive Committee will pay special attention to proposing in the list of Members of the Standing Committees that will be submitted to the IUSS Council for its approval that the people proposed as chair of each Standing Committee be from a different country than the previous president of that Standing Committee, as well as guarantee that among the members of the Standing Committee of the IUSS, there is geographical distribution and gender equality to have inclusive Standing Committees.

Members other than the Chairs of a Standing Committee may be reappointed by Council and normally serve for not more than two terms of four years each. The title ‘Standing Committee’ are not to be used for a short-term investigation, where the preferred title is “Task Force”, or for a scientific group, where “Working Group” is more appropriate.

If a vacancy occurs in an IUSS Standing Committee, the Chair of the corresponding Standing Committee must present a shortlist of candidates to fill the vacancy within the first month of the vacancy occurring, taking account diversity, inclusion, and the geographical representation, for its approval in order to present the candidates to the IUSS Executive Committee. The new member will be elected by majority vote.

Any case pending evaluation must therefore be suspended until the replacement of the missing member, which must be finalized within a period of no more than two months.

If after two months the new member has not been elected and there are pending evaluations, the President of the IUSS will take the place of the missing member until she/he is elected.

If the Chair of a Standing Committee resigns, the President will identify a suitable candidate from amongst the members of the Standing Committee, who will take the role until the next meeting of Council, subject to confirmation by the Executive Committee.

5.8 Task Force

The duties of a Task Force are defined by the Council, President or Executive Committee when a Task Force is created. The number of members of a Task Force is at the discretion of the Council, President or Executive Committee as are the members but it is expected that said members will be representative of the IUSS and in most cases, the members will not be members of the Executive Committee. A Task Force is set up for a specific purpose and for a specified length of time.

Examples of possible Task Forces and duties are one for the search for Treasurer. Another example is a Task Force to evaluate Stimulus Funds and Project proposals covered by IUSS funds.

5.9 IUSS representatives to other Organizations.

IUSS is a member of ISC (the International Science Council) and through ISC has representatives on a number of bodies SCOPE, IGBP, and CODATA together with links with other Unions (e.g. IUBS, IGU, IUGG, IUGS, and IUPAC). Representatives are appointed by the President subject to ratification by the Executive Committee normally to serve for four years or for the duration of the activity if it is less than four years. Representatives may be reappointed for several terms, with a maximum of eight years. All of the appointed representatives will submit an annual report of their activities to the Secretary by January 30 of each year. These reports will be published in the Bulletin of the IUSS or on the IUSS website.

6. Elections of officers for Divisions, Commissions, and Working Groups [See Statutes L1-L8].

6.1 Elections, candidates, and nominations.

- a) Announcements and call for nominations for the elections for Division and Commission Officers must be made in IUSS Alerts and email requests to all Full Members in March of the year following the Inter-Congress Meeting.
- b) Members (as defined in Statute B) who are in good standing with a Full Member can take part in the voting procedure. It will be the responsibility of the Full Member to determine who is in good standing and is eligible to vote.
- c) Members can vote for as many different officers as they feel comfortable. Voting will be conducted according to the schedule outlined in 5.2 a.
- d) If Members have joined more than one Full Member, they must choose one of these, and ensure that they are registered to vote with this one by the Full Member. The records of Life Members (remaining from the IUSS), and Honorary Members (Statute B5) will be held centrally by the Secretary. The Full Members will maintain lists of Individual Members. Life Members and Honorary Members will vote through the Full Member with whom they are registered to vote.
- e) The Divisional Nominating Committees will normally consist of the Chair and Past-Chair of the Division as well as one member from each commission within the Division, plus one additional Member from the IUSS President's Committee or Chairs of the Standing Committees. Full Members may propose candidates to the Divisional Nominating Committees. Divisional Nominating Committees must submit nominations to the Electoral Committee by May 1 of the year preceding the WCSS for all officers within the Division including all the Commissions within the Division (Statutes L2). If any candidate is discarded by the Electoral Committee, the reason for the exclusion must be given to the Divisional Nominating Committee. Nominations of candidates will be accompanied by a short statement describing the candidate's contribution to Soil Science and IUSS and their views on the development of Soil Science. Members cannot be nominated for more than one position. Candidates to be nominated cannot be members of the Nominating Committee.
- f) Any person nominated as a candidate must be a Member in good standing as defined in Statute B2 and B6.
- g) The Full member of the host country of the next WCSS must nominate members who are in good standing for the First and Second Vice-Chair of each Division 4 years before the Congress they will host (Statute G3). These candidates will be presented to the Electoral Committee for ratification.
- h) From the WCSS of 2026 onward, the Full Member of the host country of the WCSS is not eligible to nominate candidates for Division Chair for the four years period leading up to their WCSS to ensure the geographic diversity of the Executive Committee and Divisions.

- i) The Electoral Committee must ensure that there is a full list of acceptable names for all offices and that the ballot has a broad geographical and inclusive representation of candidates. They need to ensure that there are at least two candidates for each office; there may be up to five. Council has the right to submit names to the Divisional Nomination Committee for consideration. If there are less than two candidates or more than five candidates, or if the geographic distribution on the ballot is not geographically representative, the Electoral Committee may ask the Divisional Nomination Committee to add names to the ballot or remove names from the ballot as needed to have the desired geographical and inclusive representation.
- j) Honorary Members, as defined in Statute B5, will be nominated by any Full Member or Honorary Member and this material must be sent to the Secretariat at least 6 months before the Inter-Congress meeting of the Council. The material must not be more than 2 pages long and must show the background of the individual and his or her service to the IUSS and the impact that this person has had internationally on soil science.
- k) The nominations of Honorary Members must be circulated to all Members of Council at least 3 months before the Inter-Congress Meeting. National Members will organize a ballot amongst their Members (as defined in Bye-Laws 5.1b). Voting for Honorary Members must take place at the Council Meeting at the Inter-Congress meeting. Members of Council unable to be present at the Council Meeting must be asked to return their votes for Honorary Members during a specified 24 hour period during the Inter-Congress meeting using a secure electronic link.
- l) Members of Council will vote only for candidates they consider have the requirements of a Honorary Member of IUSS. Successful candidates must receive more votes than a number equivalent to half of the number of members of Council who voted. Where the number of candidates gaining the required number of votes exceeds the maximum number to be elected as specified by the Presidential Election Committee a list of candidates ranked by total votes cast will determine the selected candidates. The Secretariat will collate the results and present them to the Council. The results will be announced in the Bulletin and in IUSS Alerts after the Inter-Congress meeting. The president will send a letter to the elected Honorary Members informing them of their selection. The new honorary members will be recognized with a certificate at the next World Congress of Soil Science.
- m) Any proposal for expulsion must be formally brought to the attention of the Council in the form of a specific motion/agenda item with supporting evidence and must be scrutinized carefully before voting.
- n) If a vacancy occurs in the Divisional Vice-Chairs, the host country will nominate a candidate. The candidate will be presented to the Electoral Committee for ratification.
- o) Where any vacancy occurs between normal election times (other than Divisional Vice-Chairs (Bye-Law 6.1g)) the Divisional Electoral Committee must receive nominations and draw up a list of candidates (normally two). This list will be presented to Council for a vote (which can be postal or electronic).

6.2. Voting procedure.

- a) Elections for the Divisional and Commission officers will be conducted on a one vote per individual member in each National Full Member. Voting will be completed 6 months before the WCSS. Organizing the voting will be the responsibility of the National Society (Full Members). Upon completion of the voting the Full Members will submit their final results for each Division and Commission candidate who received most votes from their Members through a secure online system with a specific username and password to the Electoral Committee. The Electoral Committee will tabulate the results from Full Members and present the list of successful candidates to the President and the Secretariat. Precise guidelines for the voting procedures will be distributed to Members by the Secretariat 6 months before the elections take place.
- b) Election of Working Group officers must be organized by the outgoing Chair and results of Working Group elections will be reported to the Secretary.
- c) The Secretariat in concert with the Electoral Committee must develop a procedure for the counting of all the votes.

6.3 Electoral Committee.

- a) The responsibility of the Council to oversee the elections is delegated to the Electoral Committee consisting of a Chair appointed by Council (usually the IUSS President), the Past-President, acting as Secretary, The Chair of the Statutes and Structure Committee, and one member from each Division (who is not a candidate for election). Each Division will nominate its candidate for the Electoral Committee at a Divisional Committee meeting. The Electoral Committee will consolidate all nominations from the Divisional Committees to ensure a geographic distribution. The Electoral Committee will prepare ballots that will be distributed to all Full Members approximately one year before the upcoming WCSS for distribution to all individual Members so that voting can be carried out as defined in the Statutes (L3). The ballots will include a brief (one paragraph) statement for each of the candidates.
- b) The Electoral Committee must receive the list of successful candidates from Full Members. There will be one vote for each Full Member, not adjusted in any manner to reflect the number of members in a National Society (Note Members are defined in the Statutes item B2 and voting is defined in L4). Those candidates having the majority of votes cast will then be declared elected. The names of those elected must be notified officially by the President and must be published in the Bulletin and on the IUSS Website.

6.4 Committee for Presidential Elections

- a) The responsibility of the Council to oversee elections of the President-Elect and Honorary Members is delegated to the Committee for Presidential Elections (see Bye-Law 7.2).
- b) The Committee for Presidential Elections will receive the results of voting for the President-Elect from the Full Members. Following voting amongst the Members of

the Full Members, the Full Member will return the name of the successful candidate to the Secretariat. The candidate having the majority of votes cast will then be declared elected.

- c) The Committee for Presidential Elections will be responsible for organising the election of Honorary Members. The Committee must define the maximum number of Honorary Members to be elected at each election (to a maximum of 10). Lists of candidates for election as Honorary Members together with supporting documentation for each candidate (see 6.1.j) will be circulated to all Members of Council (Full Members, Executive Committee Members and the three representatives of the Honorary Members)

7. Activities of IUSS between World Congresses of Soil Science

7.1 Divisions.

Each Division is expected to organise a reasonable number of scientific meetings in appropriate science areas between Congresses, each under the aegis of the Division or one of its Commissions. Working Groups will notify the Division(s) with which they are associated of their scientific activities. Informal and small meetings require no notification or permission, but formal meetings will be considered official activities of the IUSS and must be ratified by the Division(s) at least 6 months in advance and this information transmitted to the Secretary. The IUSS logo can then be used. The Meetings will be publicised in the Bulletin and on the IUSS website. Other assistance may be provided upon request and approval of the President. It is acceptable and may be desirable for such meetings to be organised in collaboration with other relevant scientific bodies. Attendance at all such meetings must be open to all members of the IUSS. The attendance and a summary of the specific activity must be reported as part of annual Divisional activities.

7.2 Succession of Divisional and Commission Officers.

The First Vice-Chair will succeed the Chair of a Division or Commission if the said officer is incapacitated, resign, or judged to be unfit to serve by Council. Divisional Electoral Committees must receive nominations and draw up a list of candidates (normally two) to fill any offices not filled by succession. This list will be presented to Council to vote.

7.3 Standing Committees.

Standing Committees must keep the President, President's Committee and Executive Committee informed of their activities throughout the Inter-Congress period and must report on their work at Council meetings. Nominations for Standing Committee membership must be sought from members of IUSS through a call in IUSS Alert in March of the year following the Inter-Congress Meeting. The Executive Committee must review these nominations and present to Council the proposed Standing Committee Membership. Standing Committees must have between 5 and 8 members. The approved members of the Standing Committee must select a Chair from amongst their number. Membership of the Standing Committees will consist of soil scientists of

good standing with international experience and reputation and must seek a broad geographical representation. The current Standing Committees are:

a) Statutes and Structure Committee (SSC).

The committee reviews the operations of Statutes and Bye-Laws at regular intervals and suggests to the President's Committee changes, which will assist the smooth and efficient operations of IUSS. The Chair and the Committee provide information to members on the operating procedures of the IUSS.

b) Budget and Finance Committee (BFC)

The committee has oversight of all budgetary and financial matters of the Union and develops an annual budget and at projections for future years. These are presented at regular intervals to the Executive Committee and to Council. Together with the Treasurer the Committee will review annually the Union's investments, the distribution between equities and bonds, and make a recommendation to the President's Committee. Initially, the distribution between equities and bonds was 30%-70%. On an annual basis, the Committee will review the balance between equities and bonds in the investment and recommend to the Executive Committee changes in the distribution. The BFC gives advice every year to the Executive Committee about the share of the gains that can be used by the Union for its scientific activities.

c) Prizes and Awards Committee (PAC)

The committee initiates the call for nominations for the IUSS awards. On receipt of the nominations, they evaluate and submit the names of award winners to the President. They may request assistance from the Divisional Chairs in the evaluation process. Nominations are requested after the Inter-Congress Meeting by announcements in the bulletin, IUSS Alerts and on the Website. The announcement will establish the timetable for when the nominations need to be submitted. Nominations will be submitted electronically. The President will inform nominators of the decision of the Committee and the President will inform the recipients of the awards and make the necessary arrangements for presentations of the awards at the WCSS.

The nominees for the IUSS awards must have made significant contributions to soil science, as well as having contributed through their actions and collaborations to the IUSS.

A member of the Standing Committee who is a member of the same National Member as a contestant for an IUSS Prize or Award will not act as an evaluator of the Prizes and Awards Committee in order to avoid any issues of bias, real or perceived. In this situation, one of the President-Elect and Past-President who is not a member of the same National Member as the contestant will take the place for that evaluation according to Statue F1.

d) Committee for Presidential Elections (CEP)

The membership of the committee will consist of soil scientists with a strong international reputation and considerable experience in management and leadership. The committee will provide guidance on the criteria required to be President of IUSS and solicit from the Executive Committee, Full Members, Divisions and Commissions candidates for the position of President-Elect. The Committee will review the nominations and produce a shortlist of candidates which will be presented to the Executive Committee. The Executive Committee will review the list before forwarding it to the Council for consideration and voting. An electronic vote of Council will be held before the Inter-Congress/Congress. The President-Elect will take office on January 1 following the Inter-Congress/Congress meeting and serve for two years. They will then serve as President for two years followed by service as Past-President for two years. The successful candidate must achieve a majority of the votes cast.

The Committee for Presidential Elections is responsible for assembling the list of nominations for Honorary Membership (Bye-Laws 6.1.j).

This list will be circulated to Council (Full Members, Executive Committee Members and the three representatives of the Honorary Members) at least three months prior to the meeting of Council at the Inter-Congress Meeting.

Voting will take place electronically at the Inter-Congress Council Meeting with arrangements made to record the votes of Full Members unable to attend the Council Meeting.

7.4 Treasurer

The Treasurer will be appointed by the Council based on a list of candidates nominated by Full Members and determined by a Task Force appointed by the President to develop a list of suitable candidates for the said Office. The Treasurer must be a member of the IUSS and possess long-lasting working experience in environmental and soil sciences. The Treasurer is a member of the Executive Committee and Council and serves at the pleasure of Council. The Treasurer maintains the accounts of the Union, reporting to the Budget and Finance Committee and the President's Committee on a regular basis. The audited accounts are presented to the Executive Committee annually and to the Council at Inter-Congress and World Congress of Soil Science Meetings of Council. The treasurer together with the Chair of the Budget and Finance Standing Committee produces an annual budget, which is presented to the Executive Committee and the Budget and Finance Standing Committee towards the end of each or in the first weeks of each Calendar Year. The Treasurer is responsible for ensuring that the Union's financial arrangements are legal and transparent. The Treasurer is a member of the Presidential Committee.

7.5 Secretariat

The Secretariat is the collective name of the Secretary and assistants. The Secretary must be a member of the IUSS and possess long-lasting working experience in environmental and soil sciences. The Secretariat will be appointed by the Council based on the proposal made by the Executive Committee on the basis of a list of candidates nominated by Full Members and determined by a Task Force appointed by the

President to develop a list of suitable candidates for the said Office. The Secretary is a non-voting member of the President's and Executive Committees, and of the other Committees where it serves.

The Secretariat undertakes the following tasks:

- Works closely with the President in the day to day running of IUSS.
- Administrative support to the three Presidents in steering the IUSS.
- Administrative support to the Executive Committee, Standing Committees, Divisions, Commissions and Working Groups of the IUSS.
- Administrative support for the organization of the IUSS WCSS, Inter-Congresses and the Centennial Meeting.
- Contact point for the members of the IUSS and its cooperating partners.
- Coordination of the correspondence of the IUSS.
- Production of the monthly IUSS Alert and IUSS Bulletin (2 per year).
- Administrative support for the cooperation with other international organizations.
- Acquisition of projects for capacity building and advertisements in IUSS publications.
- Update and maintenance of the IUSS website.
- Organization of the IUSS social media channels.

The effectiveness of the Secretariat will be evaluated one year before the World Congress of Soil Science by an independent task force appointed by the IUSS President and approved by the Executive Committee. If regarded as necessary by the Executive Committee a call for a new Secretariat location will be made six months before the World Congress of Soil Science. Changes in the Secretariat will be decided by a Council vote.

7.6 IUSS Awards

IUSS awards the Dokuchaev, von Liebig and Jeju Awards every four years. These awards will be made for outstanding research accomplishments in the field of soil science and substantial contributions to IUSS. The awards consist of an engraved medal, a certificate, a €1000 honorarium, and financial support to attend the presentation at the WCSS.

Nominations for these awards may be made by Full Members, Divisions, Commissions, Working Groups and individuals. Nominations must include a detailed curriculum vitae (giving full details of research accomplishments) and reference letters from three distinguished scientists. The nomination must not exceed 10 pages. Nominations will be solicited through the IUSS media in March of the year following the Inter-Congress Meeting.

Following its mission, since 2012 the IUSS has recognised outstanding World soil leaders who have translated soil science into action, by awarding the IUSS Distinguished Service Medal. The IUSS distinguished Service Medal is a recognition for people who have served the IUSS as a worldwide organisation in a way that has been more committed to its goals, having behaved worthy of this distinction.

The award of the Distinguished Service Medal is the responsibility of the President's Committee (Statute D). The President's Committee will present their recommendation to the Executive Committee for approval. The Council will receive the recommendation and vote to accept or reject.

7.7 Stimulus funds and projects

IUSS has established an annual Stimulus Fund to support suitable activities within the Commissions and Working Groups. Where appropriate, the Fund will also support other activities and projects to assist the development of Soil Science generally but particularly in regions of the world where lack of resources limit opportunities.

The details for the applications are provided in the IUSS web site.

8. Union Languages.

8.1 Business Language.

The business language of IUSS, in which Council and Committee business is transacted and official papers are published, is English. An adhering organization may distribute part or all of the official papers in the original form (English) or their own language(s).

8.2 Congress Language.

The language of the WCSS is English. The host country may use its own language but must arrange for appropriate translations into English.

9. IUSS Logo.

The Union logo will be used on all official documents of the IUSS. This must also be used on all materials sanctioned by the IUSS. Any changes to the IUSS logo must be approved by Council. The use of the Logo for initiatives and events organized by other organizations must be approved by the President through the Secretariat.

10. Funding and Council Budget Control.

10.1 Standard Scale Points.

The IUSS will have a standard set of scale points (S) dependent upon the wealth of the country in question (Statute) for admission as a Full Member. The three scale points will be in the ratio to each other as 1:3:5. Council must periodically review this scale, at least at each Congress, and on the advice of the Budget and Finance Committee and the Executive Committee, may adjust all scale points. The General Rate R is a multiplier that is applied to all subscriptions pro rata and will be used to alter the total subscription income of the IUSS.

Countries are classified as Group I (High-income country), Group II (Middle Income country), or Group III (Low Income Country) depending on a combination of their Gross National Income (GNI) per capita from the World Bank: <http://databank.worldbank.org/data/download/GNIPC.pdf> and their Gross Domestic Product (GDP) per capita from: <http://data.worldbank.org/indicator/NY.GDP.PCAP.CD>. The BFC uses the scales set by these two sources to establish the economic group classification (I, II or III) for each country.

10.2 Budget Negotiations

Each adhering organization will enter the IUSS at a scale point S determined in negotiation between the Budget and Finance Committee in consultation with the President-Elect of IUSS and the adhering organization (Statute M3). The Budget and Finance Committee through its Chair must take leadership in securing Full Members (as in Statute B1) and Supporting Members (as in Statute B3) into the IUSS. The Budget and Finance Committee must make recommendations to the President's Committee and Executive Committee for concurrence concerning financial matters of entry. Every attempt must be made for equity of subscription rate, but those countries with the ability to contribute beyond their designated scale points must be strongly encouraged to do so in negotiations between the Budget and Finance Committee and adhering organization. This scale point must be reassessed in the same way before each World Congress of Soil Science. If agreement cannot be reached, the case may be appealed to Council, whose decision must be final. Adhering organizations in temporary financial hardships may be given special consideration by the Budget and Finance Committee in consultation with the Treasurer. Under certain conditions there is a contribution waiver possible.

10.3 Annual Subscriptions of Full Members

The annual subscription of a Full Member will be calculated as equal to € ($S \times N \times R$) where S is one of the three scale points (Group I S= 5; Group II S= 3; Group III S= 1), N is the number of members in the Full Member, and R is the General Rate, which is the same for all Full Members. Through 2022- 2024, R = 1.4 and the €($R \times S$) for Full Members are €7.00, €4.20, and €1.40 for Group I, II, and III members, respectively.

10.4 Annual Subscriptions of Supporting Members.

The Budget and Finance Committee in consultation with the Secretariat will determine the subscription fee for Supporting Members.

The minimum rate for Supporting Members will be defined with the Treasurer and the financial Committee. Donors and funding institutions are included among Supporting Members, on their request.

10.5 Annual Budget.

The Budget and Finance Committee must prepare an annual operating budget for approval by the Executive Committee.

11. Cooperating Journals.

The IUSS may form a link with well-established international scientific journals of high reputation. These will be called Cooperating Journals of the IUSS. In return, it is expected that these Journals will be made available on favourable terms to IUSS Members (Statute B2), Life Members (remaining from the ISSS) and Honorary Members (Statute B5), and that the Journals will make a regular financial contribution to the IUSS.

12. World Congress of Soil Science.

Draft proposals to host the WCSS need to be submitted by a Full Member in writing to the Past-President at least 6 months before the meeting of Council at which time the proposal(s) will be discussed. These proposals will be sent by the Past-President to the Executive Committee for review so that the Executive Committee can make a recommendation to the full Council. The Council will discuss the drafts and suggest changes they deem appropriate and the vote to approve or disapprove the drafts. Initial information will include proposed timings and venues, brief details of how the National Society will manage the Congress and information relating to any financial support available, and a summary of the range of activities that might be included in the program in addition to normal scientific activities.

- a) The IUSS supports the delivery of WCSS by actively promoting the event to its members. Any surplus from the event, after all costs have been taken into account, will be shared equally between WCSS organizer and the IUSS. The sharing of the surplus will take place within twelve months of the event taking place. The funds contributed to IUSS by the host country must be used for program enrichment of Divisions and Commissions, and for front-end funding to the host country for the next World Congress of Soil Science.
- b) The WCSS organizer will take out adequate insurance to limit its business liabilities and those of IUSS in relation to the congress. In the case that the event will be cancelled due to a pandemic or other such unexpected and uninsurable event, IUSS would limit WCSS' liabilities and finance any not-refundable costs required to wind-up the Congress.
- c) If required, IUSS agree to commit to loan the WCSS organizer to cover any shortfall in cash-flow. This would either be repaid once the congress had taken place or, if the congress did not make any surplus, the loan would not be required to be repaid. If the surplus made by WCSS did not cover the full value of the loan, the entire surplus would be paid to IUSS and any outstanding amount would not be required to be repaid.
- d) The joint effort of the IUSS and the local organizer of the WCSS is detailed through a private agreement signed by the two parts after the ratification of the Council of the country and venue of the WCSS.

13. Changes to the Scientific Structure of the IUSS.

Members representing 10 Full Members of the IUSS may submit to the President a proposal for change in the scientific structure of the IUSS. The Divisional Committees may make recommendations for changes within their respective Divisions as defined in G5 of the Statutes. The Executive Committee will consider each proposal before it is sent to Council with its recommendations. All proposals must be submitted to Council members at least 30 days before the meeting of Council at which the proposal(s) will be discussed.

14. Inter-Congress Meeting.

The Inter-Congress Meeting of the Council is held every 4 years at the venue of the upcoming WCSS 2 years before the Congress. The major purpose of this meeting is a business meeting of the Council. However, at the discretion of the host country, it can be linked to a symposium or other scientific activity that is a topic of general interest to soil science.

15. Membership in ISC.

As a member of ISC, IUSS adheres to the principles of ISC and supports the free circulation of scientific ideas and scientists and the other provisions as defined by ISC.

16. IUSS Bulletin.

The Secretariat of IUSS must produce, twice per year, a Bulletin which will present information about the organization of the Union, reports on activities within the Union, its Divisions, Commissions and Working Groups, reports on activities in other related Unions, and any other information which may be of interest to members of the Union (including reviews of books and other publications). Division and Commission chairs are encouraged to send reviews of outstanding publication made by their Division and Commission members for their publication in Alert and Bulletin. Ideally, there must be at least one outstanding publication for every Division in every Bulletin. The Bulletin will be published on the Union's website.

17. IUSS Website.

The Secretariat of IUSS must maintain the Union's website and have broad editorial control over the content. The IUSS Website will be linked to the Websites of the Divisions, Commissions and working groups, when present, and to the Websites of the Full Members.

